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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

The Department of Technology (DoT) Media Services has been a XOR Media (fka Seachange) customer since 2006, and is satisfied with XOR Media products and services. Consequently, no effort to bid for an alternate item has been conducted this year.

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**3. Describe efforts to determine/verify that the company is the sole source:**

XOR Media provided a sole source letter verifying that they are the sole distributor and sole provider of support. Additional research verifies that XOR Media does not utilize resellers to provide maintenance and support agreements for its products.

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**4. Indicate how the price or fee structure was determined:**

XOR Media is continuing same pricing agreed to through PO EL014044

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**Ordinance No.:** Ord. No. 0413-2014

**Approved By:** Authorized Approval on Corresponding Legislative File

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