

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Columbus Southern Power dba American Electric Power (AEP), as owner and operator of the poles in question, will handle the transfer of their own facilities as well as communication facilities from its poles as required for the City's North High Street Circuit Conversion.

2. Detailed explanation of reason (must be completed by division): The City has requested new attachments on poles owned by AEP due to the City's North High Street Circuit Conversion project. In order to comply with AEP's clearance requirements, it is necessary to replace some of its poles and transfer facilities owned by AEP as well as communication facilities owned by others. To expedite the process, AEP will handle the transfer of said facilities and will bill the city for the costs incurred. AEP has agreed to absorb the cost of materials. It is in the best interest of the City to waive competitive bidding to authorize the reimbursement to AEP as this would be the fastest and most cost effective method to meet AEP's clearance requirements.

3. Informal procedure used:

- telephone quotations
- written quotations
- Negotiations CSP/AEP selected a contractor to perform the transfer of all facilities (cable, TV, phone wires, etc.) attached to their poles. The cost to transfer AEP and other communication facilities has been negotiated and will not exceed \$55,000.00 for the 2008, Phase I portion of the North High Street Circuit Conversion.

4. Informal bids received and prices for each: Lump sum not to exceed \$55,000

5. If lowest bid was not accepted, explain criteria for award:

AEP, owner and operator of poles in question, selected the contractor to perform the work, therefore, no other contractors were solicited.

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE: