

## ORDINANCE ATTACHMENT

### AC Template (for authorizing expenditures)

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

Ord  
Number

Type of AC Requested	Purchase Requisition (PR) #

**ORDINANCE ATTACHMENT****Template for Authorizing Appropriation***If fewer than three lines are needed please delete rows**If more than 3 lines are needed lease insert rows.*

Ord Number
1167-2017

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1	50	5001	03	63920	1000	100018	HE001	500102	HE06	n/a	n/a	\$45,000.00

## ORDINANCE ATTACHMENT

## Template To Authorize Transfer Between Different Funds

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

Ord  
Number

## TRANSFER FROM

**TRANSFER TO:**

## **ORDINANCE ATTACHMENT**

## **Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

Ord  
Number

### **Transfer From:**

### Transfer To: