

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Project was estimated not to exceed \$50,000. Lowest quote received was \$58,565.

2. Detailed explanation of reason (must be completed by division):

The department is requesting the waiver of the formal bidding provisions of the Columbus City Codes to enter into a contract with EL Robinson Engineering as the project estimate was to be less than \$50,000; however the lowest quote received was for \$58,565. The high priority nature of making safety corrections to this portion of the trail deem it necessary to move forward as quickly as possible.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

EL Robinson Engineering	\$58,565.71
JMT Engineering	\$86,373
Prime Engineering	No response

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
