

Information to be included in all Legislation authorizing entering into a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
1. Jeff's Lawn Service & Snow Removal Inc.	31-1760651/ 02/13/2015	Orient/OH	MAJ
2. WAQ, Inc. dba Southwest Lawn	31-1592385/ 02/07/2015	Grove City/OH	MAJ
3. Peterson's Lawn Care & Landscape Maintenance	16-1718181/ 02/06/2015	Lewis Center/OH	MBE
4. Hickman Lawn Care	31-1432478 / 02/20/2015	Grove City/OH	MAJ
5. Robins Nest Landscape	Application submitted	Cleveland/OH	
6. Turf Masters Landscape, LLC.	38-3831177/ 01/23/2015	Xenia/OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
Competitive Bid

3. **List the ranking and order of all bidders.**

1. ~~Jeff's Lawn Service & Snow Removal Inc.~~ Contractor did not meet minimum qualifications, therefore his bid was deemed non-responsible.
- 2 1. WAQ, Inc. dba Southwest Lawn
- 3 2. Peterson's Lawn Care & Landscape Maintenance
- 4 3. Hickman Lawn Care
- 5 4. Robins Nest Landscape
- 6 5. Turf Masters Landscape

4. **Complete address, contact name and phone number for the successful bidder only.**

WAQ, Inc. dba Southwest Lawn, 4401 Broadway, Grove City, OH 43123
Contact: Tom Theado, (614) 679-3580

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The work to be performed under this contract is for lawn maintenance services for the Department of Public Utilities' Southerly Wastewater Treatment Plant. This contract provides for the following types of lawn maintenance services: cutting of grasses, trimming around structures, tanks, fences, buildings, flower beds, sidewalks, driveways, floodwalls, trees, curb ornamentals, etc., small tree/branch trimming, clearing and grubbing of shrubs, plants and grasses and clearing and grubbing of small trees. Other facilities may be added in the future.

6. **An updated contract timeline to contract completion.**

Year 1 April 23, 2013 to April 22, 2014
Year 2 April 23, 2014 to April 22, 2015
Year 3 April 23, 2015 to April 22, 2016

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The performance of this project's activities to provide lawn maintenance services for SWWTP will provide orderly properly kept vegetation at the site. This will prevent this work from becoming larger, more expensive work that can produce an impact to the budget. No community outreach or environmental factors are considered for this project.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

This is the first modification of this contract.
Modification #1 – \$40,000.00 (pending)

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The contract will continue to provide lawn maintenance and vegetation management of the expansive grounds at SWWTP, a DPU Facility.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

Anticipated modification. The original contract allows for two (2) extension periods on a year to year basis. This modification is to provide the funding necessary for the payment of services to be provided through April 22, 2015.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The same exact service is required as originally bid. No lower pricing/more attractive terms and conditions are anticipated at this time.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

This contract will be funded incrementally with modifications on approximately an annual basis. Two contract modifications are anticipated at this time. If unforeseen issues or difficulties are encountered that would require additional funding, a modification would be requested. The expected cost for this project is as follows:

EL014264 - \$37,851.00
Modification #1 - \$40,000.00 (Pending)
Modification #2 - \$40,000.00 (Anticipated for 2015)
Total Estimated Cost - \$117,851.00

13. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
See attached Subcontractor Work Identification Form, January 28, 2014.		

14. Scope of work for each subcontractor and their estimate of dollar value to be paid.

See attached Subcontractor Work Identification Form, January 28, 2014.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-10-10