

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other See below

2. Detailed explanation of reason (must be completed by division):

DeBra-Kuempel Inc. was awarded through a competitive bidding process both the annual preventative maintenance and emergency HVAC repair contract at 1881 E. 25th Ave. Columbus, OH 43219. It is in the best interest of the city to use the same organization for replacement of equipment that will be providing the maintenance and repair work on that equipment.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

A quote from DeBra-Kuempel Inc. totaled \$135,636.
A quote from Capital Plumbing & Mechanical totaled \$325,000.

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
