### KATHY W. (Kate) ANDERSON 1307 Berkeley Court Powell, Ohio 43065 (614) 430-0978

# EDUCATION

Graduate Work in Public Administration, Virginia Commonwealth University and North Carolina State University.

B.S., Social Gerontology, Virginia Polytechnic Institute and State University

Industry related training: Basic Mediation, Advanced General Mediation, Multi-Party Mediation, Family Mediation, Review of the Virginia Judicial System, and Domestic Violence. Certification in general and family mediation by the Virginia Supreme Court.

# PROFESSIONAL EXPERIENCE

### <u>Executive Director</u> - March 2002-Present Stonewall Columbus Agency, Inc. and Stonewall Community Action Networking Inc..

Ms. Anderson performs overall management of a human rights organization and community center and its political organization. She is responsible for the management of all staff and contact personnel. She has fiscal oversight responsibilities and management of the organization's \$400,000 annual budget and the necessary fundraising activities. She is manages the community center which serves 40-50 organizations annually and creates programs and services for the GLBT constituency. She manages the operations of the political arm and all its activities. She serves two Board of Directors and provides monthly reports on the status of the organizations. She also manages all public relations activities for both organizations, including media relations and the coalition building activities within and outside the GLBT community.

### <u>Chief of Staff</u> - February 2001 - October 2001 Franklin County Clerk of Courts

Ms. Anderson performs the management of the Office of the Franklin County Clerk of Courts, including the diverse environments of the Administration Office, Support Service offices, Legal Division and the Auto Title Division. She manages an employee pool of 230 people. She also managed the transition plan for the newly elected Franklin County Clerk of Courts. She supervises the multi-million dollar computer conversion project. She provides fiscal oversight and management of the Office of Budget and Management. She manages the update of personnel policies and procedures. She reviews the operational systems of the office and made necessary adjustments. She completes the transition of the office from the former elected official.

#### <u>Owner/Mediator</u> - January 1998 - February 2001 Anderson Mediation Services

Ms. Anderson offers a varied work and personal history, which is uniquely matched with the process of mediation. She has completed the mentoring process for certification by the Virginia Supreme Court in both general and family mediation. Ms. Anderson's particular strengths lie in the more complicated multi-faceted cases such as corporate and family cases. Ms. Anderson is a member of the Central Virginia Mediation Network, the Virginia Mediation Network, the Virginia Chapter of the Society of Professionals in Dispute Resolution and the Academy of Family Mediators.

### <u>National Technical Assistance Coordinator</u> - January 1991 - November 1997 AASHTO's Multi-State Technical Assistance Program

Ms. Anderson has served in this position for the past seven years through a personal services contract with the American Association of State Highway and Transportation Officials (AASHTO). Through this on-going contract with AASHTO, Ms. Anderson serves as staff person to the Multi-State Technical Assistance Program (MTAP) to coordinate the organizations services and projects.

MTAP was established in 1988 as an outgrowth of a Task Force on Technical Assistance of AASHTO's Standing Committee on Public Transportation. As a sub-organization of AASHTO, MTAP is not a policy-making body. Rather, its purpose is to create a mechanism, by which technical assistance concepts can be

shared across the nation, avoiding duplication of effort and increasing program effectiveness.

The organization is a collaboration of state public transportation agencies and AASHTO. Its programs provide a forum through which state level public transportation agencies can pursue technical assistance efforts that may provide wider benefits to themselves, as well as to their local and federal counterparts.

Ms. Anderson serves to facilitate the research and information exchange among its membership. She also serves as the MTAP's administrator, overseeing all management aspects of the national organization. Under Ms. Anderson's direction, MTAP grew from 28 member states to the current 42 member states in 24 months.

MTAP continues to grow and provide the context for peer-to-peer exchange of technical public transportation information between state transit agencies through a variety of means, which Ms. Anderson coordinates:

- Provides a centralized depository of technical information for exchange and to conduct needed research for members' use;
- \* Provides a catalog of technical assistance information;
- \* Provides a listing of counterparts in other state organizations for easy reference and contact;
- \* Conducts regional meetings of state representatives to discuss issues of common interest;
- \* Serves as a collection site for comments from state transit agencies regarding the Federal Transit Administration's (FTA) program management issues and the conduit for resolving these issues with FTA;
- \* Develops seminars on topics of common interest for members;
- Underwrites on-site technical assistance exchanges for members;
- \* Publishes periodic updates of timely information and member news that is of common interest; and
- \* Provides access to current working papers that MTAP develops.

# Principal Public Transportation Engineer October 1984 - January 1991

### Virginia Department of Transportation

The six and a half years Ms. Anderson served with the Virginia Department of Transportation were in the Rail and Public Transportation Division. During this tenure she served as program manager for the following federal and state grant programs:

* FTA Section 8	* State Aid - Operating Assistance
* FTA Section 9	* State Aid - Capital Program
* FTA Section 16	* State Aid - Technical Assistance
* FTA Section 18	* FTA RTAP

Ms. Anderson's first position with the Virginia Department of Transportation was to assume primary responsibility for fiscal control of federal and state grant programs with an annual budget of \$74.5 million. She also assisted in financial planning and program development for divisional activities. She trained and advised public transportation grant recipients in proper techniques and procedures for financial information management. During this time, Ms. Anderson's greatest contribution was designing, implementing and automating a financial management system, which standardized all financial transactions of the Public Transportation Division.

Ms. Anderson assumed primary responsibility for administering the FTA Section 9, 18 and 16 programs, and the state aid programs for operating and capital. She advised and assisted public and human service transportation operators on management and operational matters.

Before leaving, Ms. Anderson was asked to create a Technical Assistance Section for the Division, which administered the FTA Section 8 and RTAP, and the state funds for technical assistance projects. This section was also responsible for conducting annual performance evaluations on the management and operations of 32 public transportation systems in Virginia. While manager of the Technical Assistance Section, Ms. Anderson was project director for the following technical assistance projects, training programs, products and reports:

# TECHNICAL ASSISTANCE PROJECTS

- \* Revolving Transit Manager Project
- \* Statewide Risk Management Study
- \* Drug Testing Policies and Procedures Project

- \* Town of Farmville Public Transit Feasibility Study
- \* Interjurisdictional Human Service Transportation Coordination for Prince William County
- \* Specialized Transportation Study for the Central Virginia Planning District Commission
- \* Human Service Transportation Improvement Study for Augusta County
- \* Service Evaluation of the Public Transportation Services in Bristol Virginia-Tennessee
- \* Management Review and Evaluation of the Financial, Service and Maintenance Functions of the JAUNT Transit System
- \* Transit Service Evaluation of the Harrisonburg Transit System
- \* Financial Equity Study of the Harrisonburg Transit System
- \* Transit Ridership Evaluation Study for James City County
- \* Service Evaluation and Marketing Study for the City of Winchester
- \* Transit Development Plan for the City of Danville
- \* Statewide Human Service Transportation Study
- \* Small Bus Impact Study for the Greater Roanoke Transit Company

# TRAINING

- Statewide Bus Maintenance Training Program
- \* Statewide (RTAP) Rural and Specialized Drivers Training Program
- \* Rural Management and Operations Training Program \*\*
- \* Conflict Resolution in Urban Transit Systems
- \* Coalition Building Training for Transit Systems
- \* Drug Awareness Training for Transit Supervisors
- \* Vehicle Maintenance Forum for Rural and Specialized Transportation Providers \*\*
- \* Strategic Planning Using Transit Performance Indicators (Training designated with the symbol \*\* involved a multi-state training program.)

# PRODUCT DEVELOPMENT

- " "Virginia's Public Transportation Guide"
- \* "Economic Benefits of Public Transportation" Brochure
- \* "Public-Private Partnerships in Rural Transportation" Video

# <u>General Manager</u> - October, 1983- October 1984 Kerr Area Rural Transit System (KARTS) Kerr Area Transportation Authority

Ms. Anderson was employed by the Kerr Area Transportation Authority to implement an experimental transportation system of which she was the chief designer. This system represented one of the early attempts to fully consolidate both public and human service transportation services within a five-county district. Within nine months, KARTS was fully operational, providing transportation services to the general public and 34 human service agencies within the five-county area. Service delivery was accomplished with a fleet of 42 vehicles. The service operated five days a week, with occasional Saturday and Sunday service, in a seven-county area.

Ms. Anderson assumed primary responsibility for developing all policies and procedures for KART's management, operations and maintenance. These responsibilities included the design of the financial management and reporting system, conducting all contract negotiations, conducting service analysis and developing service improvement plans, supervising the vehicle maintenance program, developing annual marketing plans, and serving as liaison to federal, state and local funding sources.

### <u>Transportation Planner/Coordinator</u> - October 1982 - October 1983 Kerr-Tar Regional Council of Governments

Ms. Anderson served as the regional transportation planner and the transportation coordinator for the fivecounty regional planning agency. Ms. Anderson's primary responsibility in this twelve month funded position was to assess the regional transportation needs and then design a transportation system to serve the general public and the region's 34 human service agencies.

#### <u>Senior Center Director</u> - July 1980 - October 1982 Town of Franklinton, N.C.

Ms. Anderson gained considerable experience understanding the transportation problems of human service agencies while managing the county-wide senior citizens center. In this position, she assumed primary responsibility for all aspects of management and operation of the center and its programs. Ms. Anderson also closely supervised the building renovations project.

### <u>Senior Center Director</u> - September, 1977- June, 1979 City of Martinsville, VA

Ms. Anderson was responsible for creating and managing the city-wide senior citizens center's programs and projects. Ms. Anderson also supervised the completion of the building. One of her major accomplishment during period was establishing a free clinic for the senior citizens.

### <u>Internship</u> - January 1977- June, 1977 Catawba Geriatric Mental Hospital Catawba, Virginia

Ms. Anderson was responsible for developing socialization programs for the mentally challenged/retarded older residents. She also worked towards preparing them for placement in the local community.

# **OTHER AREAS OF EXPERIENCE**

*Transit related training includes:* Financial Management for Multi-Purpose Organizations, Urban Transit Operations and Management, Rural Transportation Operations and Management, and Marketing Your Transit System.

# **Organization Development**

Ms. Anderson has considerable experience in organizational development, which includes serving as the founding President of the Women's Transportation Seminar (Richmond Chapter) and the Central Virginia Business and Professional Guild.

# Entrepreneurial Experiences

Ms. Anderson has ventured into the private sector with the creation of two businesses. She started a mortgage brokerage business, which began making a profit within three months. Her second entrepreneurial venture was to create a transit planning consulting firm, which reached gross revenues of \$600,000 in the first nine months.