

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Need compatible equipment and related services

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2. Detailed explanation of reason (must be completed by division):

In June of 2004, the Franklin County Municipal Court acquired 10 secure continuous remote monitoring (SCRAM) devices from Alcohol Monitoring Systems, Inc. The Court has a need for additional equipment for use in its probation services department. Due to the Court's desire for consistency in its monitoring equipment and related services and compatibility with existing equipment, it is in the best interest of the city to waive the provisions of competitive bidding and procure these devices and related services from Alcohol Monitoring Systems, Inc.

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3. Informal procedure used:

- telephone quotations
- written quotations
- Negotiations

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4. Informal bids received and prices for each:

N/A

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #:

APPROVED BY:

DATE:

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*Authorized Approval on Corresponding Legislative File*

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