

---

---

**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

---

**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

---

**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

---

**3. Describe efforts to determine/verify that the company is the sole source:**

The software that will be used by multiple departments is proprietary and developed and serviced by the vendor.

---

**4. Indicate how the price or fee structure was determined:**

quote from vendor; initial bidding efforts occurred in 2022 (RFP, DPU).

---

**Ordinance No.:** 2536-2024

**Approved By:** Authorized Approval on Corresponding Legislative File

---

---