

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

---

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other \_\_\_\_\_

---

2. Detailed explanation of reason (must be completed by division):

The ACPR that was approved for this purchase was extended to June and needs to be completed by that time for several reasons including funding the purchase. The current MILO simulator is breaking down and it is a crucial and necessary tool to help streamline training for Recruits and Sworn Personnel, not to mention civilians are included in this training. It also helps in preventing extensive OT as it only takes one trained officer to work with those being trained instead of three to four officers if they had to do live simulations. This year the Training Academy has to train 3 recruit classes, which is one more than usual and the class sizes are larger as well. They are projected to train 170 Recruits, plus the Chief is looking to hire 50 lateral transfers who will also need to be trained. It is imperative that we get this system in place as soon as possible so the training officers can get trained on the upgrade and train others. The current training officers are familiar with the MILO system. The Training academy did vet another vendor when they were looking to purchase a new upgraded system and they met with Viatra a few times. Viatra's final number was higher than MILO's and due to the urgency of getting a working system with up to date simulations they are requesting a bid waiver as there is not enough time to submit a formal bid and have everything in place to train the current class and the July and September classes.

---

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

---

4. Informal bids received and prices for each:

Viatra = \$114,158.71  
MILO = \$76,495.00

---

5. If lowest bid was not accepted, explain criteria for award:

---

ORDINANCE #:

APPROVED BY:

*Authorized Approval on Corresponding Legislative File*

DATE:

---