

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS  
CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source:**  
(Why no other individual or business is capable of supplying the needed item)

- sole manufacturer/distributor
- sole company offering this unique service (manufacturer's warranty/product support)
- other \_\_\_\_\_

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**2. Describe efforts to determine that the company was a sole source:**

GEA Mechanical Equipment US, Inc. is the sole distributor and factory authorized repair, service, and parts provider for Westfalia Separator Centrifuges and subcomponents manufactured by GEA Westfalia Separator GmbH, located in Oelde Germany.

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**3. Describe any effort to bid for alternate service that is not provided by a sole source that would meet this need:**

There is no alternate service. GEA Mechanical Equipment US, Inc. is the only supplier that has trained technicians to service the equipment at the Jackson Pike Waste Water Treatment Plant.

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**4. Indicate how the price or fee structure was determined:**

The pricing structure was prepared by GEA Mechanical Equipment US, Inc. on quote dated April 15, 2013.

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APPROVED  
BY:

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(Procurement Manager)

DATE:

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