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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

The City made the decision in 2002, by authority of ordinance 0976-02, to standardize its GIS technology using ESRI products. The City continues to be satisfied with ESRI GIS technology, so did not consider alternative GIS technologies this year. ESRI is the only provider of maintenance and support for its GIS software, so there was no effort to bid for an alternative item.

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**3. Describe efforts to determine/verify that the company is the sole source:**

Letter received from company indicating that ESRI is the owner, manufacturer, and sole source provider of software maintenance for ESRI products in the commercial, state, and local government marketplace.

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**4. Indicate how the price or fee structure was determined:**

ESRI provided a quote, reviewed by DoT staff for accuracy, reflecting standard public sector pricing for licenses utilized by the City.

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**Ordinance No.:** 0295-2011

**Approved By:** Authorized Approval on Corresponding Legislative File

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