

TRACIE R. DAVIES
Director

MEMORANDUM

TO: Joe Lombardi
Director of Finance and Management

FROM: Tracie R. Davies
Director of Public Utilities

DATE: November 15, 2018

RE: BID RECOMMENDATION – COMPACT EXCAVATOR
BID PROPOSAL – RFQ 010162

The Purchasing Office opened formal bids on September 20, 2018 for one (1) Diesel Powered Rubber Tracked Compact Excavator for the Division of Water. One (1) bid was received.

Bobcat Enterprises Inc. was the apparent low bid of \$74,947.82 and they meet our specifications.

Therefore, I am recommending award go to Bobcat Enterprises Inc. as the lowest responsive, responsible, and best bidder to meet our specifications. This award is for the newest year/model Bobcat E63 T4 Diesel Powered Rubber Tracked Compact Excavator to include items # Ten (10), Twenty (20), Thirty (30), Forty (40), Fifty (50), and Sixty (60). The total award will be for \$74,947.82

To help with the legislation:

1. Total spent for similar purchases for the last three fiscal years: 2016/0\$ - 2017/\$0 - 2018/\$0
2. BT# that this unit is replacing: BT-22453
3. How this vehicle helps support the Mayor's Green Initiative: Has Tier 4 Emissions Technology.
4. Funding codes: OCA 602730 - Minor Obj ¾ - 6652
5. How much was budgeted for this purchase: \$100,000.00
6. Why this equipment is needed: Used to service water distribution lines
7. What equipment will be hauled: N/A
8. What type of equipment it is: A Compact Track Hoe for ground excavation.

Thank you for your cooperation in this matter. Should you have any questions please contact Sue Burke at 645-7079.

