

# Memorandum

To: Steven Schoeny, Director, Department of Development

From: Heather E. Truesdell, Administrator, Code Enforcement Division

Date: 4/30/2019

Re: Property Maintenance Appeals Board Appointment

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On October 14, 2018, a vacancy was generated on the Property Maintenance Appeals Board when PMAB member Ms. Janice M. Byrd formally removed herself from the position. Ms. Byrd did not wish to finish her term on the Board of which was to expire on February 8, 2021.

Ms. Harris has made a formal request to serve on this Board of which I have attached her resume for your review.

Ms. Harris, who resides at 1580 Baxter Dr. Columbus, Ohio 43227, is knowledgeable and experienced as a Realtor, Property Manager and Renovator within the City of Columbus. Her experience along with a fresh perspective would be an asset for the city and the Board.

I would recommend Ms. Harris to finish the remaining term of Ms. Byrd's appointment that has an expiration date of February 8, 2021.

If you have any questions or need further information regarding this matter, please contact me at 645-7897.

Tiffanie Harris  
Ohio Licensed Realtor  
1580 Baxter Dr.  
Columbus, Ohio 43227

Andrew J. Ginther  
Mayor of City of Columbus  
City Hall, 90 W. Broad St. 2<sup>nd</sup> Floor  
Columbus, Ohio 43215

April 16, 2019

Dear Mayor Ginther,

I am writing you to request an appointment to the Property Maintenance Appeals Board. I would really appreciate the opportunity to serve my community in this manner.


In 2008, I began buying and restoring abandon vacant properties in order to provide affording housing and to help increase property values in run down neighborhoods. In 2009, I decided to get my Real Estate License because I was meeting so many people that needed help and were losing their homes when the real estate market crash.

By having my real estate license along with my background and experience in counseling, I was able to negotiate with the banks on behalf of the property owners who were in default on their mortgages. This allowed me to help both parties involve to come up with terms where the banks were willing to work with the property owners, allowing them to stay in the homes and avoid foreclosure while I marketed the properties for sale.

This was a winning situation for property owners because they avoided foreclosure and were able to sell their homes in as-is condition. These homes were sold for what they were currently worth at the time and not for what homeowners still owed on their mortgage. It was also a winning situation for the banks because these homes that were used for collateral on the homeowner's defaulted mortgages were no longer losing more value, due to them being vacant and subjected to vandalism. Lastly, it was a winning situation for the community because it helped decrease the number of abandon and vacant homes in the city.

I feel that with my experience and knowledge as a Realtor/Property Manager/Renovator in the city, that I could be an asset to the board in making decisions pertaining to the property maintenance issues within our community.

Sincerely,



Tiffanie Harris  
Ohio Licensed Realtor

# Tiffanie Harris

tiffanieharris1@gmail.com

1580 Baxter Dr. Columbus, Ohio 43227

614-309-9439

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## Summary of Qualifications:

10 years experience in buying and selling homes in Central Ohio, working with buyers, sellers, and investors  
Outstanding sales, management, and customer service experience  
Passionate and enthused to help customers attain their desires and identify their needs.  
Proficient and patient at working with diverse people  
Meets sales goals, implements marketing strategies, and re-evaluates plans as needed to achieve results  
Excellent work ethic, manages time well, committed to details, and organized  
Exceptional written and verbal communication skills  
Able to listen, interpret, and evaluate information  
Capable of negotiating and closing sales  
Skilled in strategic planning, problem solving, and conflict resolution  
Completes scheduled tasks, follows up with customers, and other team staff  
Trained in showing homes and featuring all interior and exterior characteristics  
Self-motivated, works well individually, and as a team  
Competent in leading and directing with and without supervision  
Eager to learn and adapts to change when required  
Establishes long-term relationships with customers, colleagues, superiors, and industry related merchants

## Work Experience:

e-Merge Real Estate, Reynoldsburg, Oh	Position: Realtor	Dates: 01/17-Present
Preferred Properties RES, Grove City, Oh	Position: Realtor/Property Mgmt	Dates: 08/09-01/17
Quiznos Sub Restaurant, Reynoldsburg, Oh	Position: Manager	Dates: 12/04-12/09
AAA Travel Agency, Whitehall, Oh	Position: Travel Agent	Dates: 06/01-12/04
Ohio Dept. Of Youth Services, Delaware, Oh	Position: Counselor	Dates: 03/98-05/01

## Education:

Columbus State Community College, Columbus, Oh  
Degree: Associate of Applied Science in December 1994  
Concentration: Criminal Justice/Mental Health Counseling

Ohio Christian University, Circleville, Oh  
Degree: Bachelor of Arts in December, 2006  
Concentration: Substance Abuse Counseling

Hondros College, Westerville, Ohio  
Degree: Real Estate Agent, July 2009/ Became an Ohio Licensed Realtor in August 2009  
Degree: Real Estate Broker, Projected to be a Licensed Broker in Ohio by December 2019