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## CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

To accompany legislation which waives any provisions of  
Columbus City Code Chapter 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

Gyrus Systems is the only provider of the Training Wizard application used by the Department of Human Resources to track city-wide training and statistics for the past 10 years.

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**3. Describe efforts to determine/verify that the company is the sole source:**

Gyrus Systems owns the source code exclusively and there is no reseller available for the Training Wizard application.

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**4. Indicate how the price or fee structure was determined:**

Pricing was determined via the user license fee structure.

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**Approved:** \_\_\_\_\_

Director Authorized to Contract on Behalf of The City

\_\_\_\_\_ Date

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