

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment - AC Template (Expenditure Authorization)

Ord Number
1832-2024

Type: ACDI, ACPO, ACPR	Purchase Requisition (PR)#
ACPO	N/A

Line # of AC	Project ID	Procurement Category	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Header	Optional Field	Planning Area	Amount	Project Name
10	N/A	Vehicle Rental	59	5902	03	63320	1000	100010	CW001	N/A	N/A	N/A	N/A	N/A	99	\$ 800,000.00	N/A
																\$ 800,000.00	

**If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

Ordinance Attachment

Template to Authorize Transfer *Between Projects or Subfinds WITHIN the Same Fund*

Ord Number
1832-2024

TRANSFER FROM

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3
	59	5902	01	61101	1000	100010	RF002	N/A

TRANSFER TO

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3
	59	5902	03	63320	1000	100010	cw001	N/A

To transfer budget appn from OL1 to OL3 within the GF1000

Sect 4	Sect 5	Project ID	Header	Optional Field	Amount	Project Name
N/A	N/A				\$ 400,000.00	
Transfer OUT					\$ 400,000.00	

Sect 4	Sect 5	Project ID	Header	Optional Field	Amount	Project Name
N/A	N/A				\$ 400,000.00	
Transfer IN					\$ 400,000.00	