

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Leeds Precision Instruments is the sole manufacturer and provider of the LCF3 Firearms and Tool Marks Comparison Microscope. Forensic Scientists in the Firearms Section have thousands of hours of cumulative training and experience on previously purchased microscopes matching these specifications, it is imperative that equipment with identical specifications be purchased.

2. Detailed explanation of reason (must be completed by division):

The Columbus Police Crime Laboratory Firearms Section has existing Leeds Firearms and Tool Marks Comparison Microscopes that have been in continuous use for several years. No other manufacturer offers the LCF3 Firearms and Tool Marks Comparison Microscope. An alternate item would not be compatible with the existing training, cameras, accessories, and other microscopes used in the Firearms Section.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each: Leeds Precision Instruments

Leeds Firearms and Tool Marks Comparison Microscope (LCF3) including shipping, handling, assembly, install, and training.

Grand Total = \$90,703.00

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 1927-2024

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: _____
