

**Information to be included in all Legislation Modifying a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
A. Burgess & Niple, Inc.	31-0885550   09/12/2016	Columbus, Ohio	MAJ
B. Chester Engineering, Inc.	20-2401674   07/31/2017	Columbus, Ohio	MBE
C. DLZ Ohio Inc.	31-1268980   02/28/2017	Columbus, Ohio	MBR
D. American Structurepoint, Inc.	13-1612308   04/30/2017	Columbus, Ohio	MAJ
E. Prime AE Group, Inc.	26-0546656   10/30/2017	Columbus, Ohio	ASN

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**  
RFP

3. **List the ranking and order of all bidders.**

- A. Burgess & Niple, Inc.
- B. Chester Engineering, Inc.
- C. DLZ Ohio Inc.
- D. American Structurepoint, Inc.
- E. Prime AE Group, Inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Burgess & Niple, Inc., 5085 Reed Road, Columbus, OH 43220  
Contact: Ms. Vui Chung, P.E., 614-459-2050

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

General Engineering Consultant (GEC) Services are necessary to provide technical and engineering assistance to the Department of Public Utilities (DPU). Initial services are for Division of Sewerage and Drainage (DOSD) facilities. Additional DPU facilities may be added in the future. The GEC services may include the following tasks for small projects: investigations, inspections and evaluations of existing conditions, surveying, preparation of engineering or architectural drawings and specifications, review of contractors' submittals including shop drawings, maintenance and operation (M&O) manuals, Standard Operating Procedures (SOPs). The GEC services may also include assistance with new equipment or systems start-up and commissioning, instrumentation & control (I&C) work such as Human Machine Interface (HMI) and Programmable Logic Controller (PLC) programming, uploading documents onto the City's Project Management Information System (PMIS), computerized maintenance software, preparation of record plan drawings for small projects, technical assistance in the preparation of Facilities/Equipment Maintenance (FEM) documents. and other similar related tasks. Small projects that may, on occasion, require engineering services under this contract include small Capital Improvement Projects (formerly known as "Plant Improvement Projects" or "PIPs") and FEM service contracts. The small Capital Improvement Projects (CIP) will vary in nature and can include replacement and upgrade of equipment, materials, structural features, electrical, or

instrumentation & control (I&C) work and their associated appurtenances that have served its useful life.

The actual construction and commissioning of upgrades in the several facilities will generally be accomplished by others.

**6. An updated contract timeline to contract completion.**

The original contract for Burgess & Niple, Inc. will began after the notice to proceed was given in September of 2015. The original contract duration was for four (4) years, ending in December 2018. The professional services shall be funded by incremental appropriation, through the use of approximately annual modifications. Modification No. 1 will provide the second of 4 incremental appropriations for this contract. Modification No. 1 is planned to provide the services listed above until the next planned modification in 2017.

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The performance of this project's activities to provide engineering and technical services for CIPs and FEMs at DPU facilities will help them maintain peak operational performance. If left unperformed, the required work could become larger and more expensive that could produce a major impact to the budget. No community outreach is considered for this project.

**8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

ORIGINAL CONTRACT: \$520,000.00 (EL017462)

Funding provided the first of four (4) incremental appropriation for the GEC services that were provided under this contract. The services provided under this contract included investigations, inspections and evaluations of existing conditions, surveying, preparation of engineering or architectural drawings and specifications, review of contractors' submittals including shop drawings, maintenance and operation (M&O) manuals, Standard Operating Procedures (SOPs). The GEC services also included assistance with new equipment or systems start-up and commissioning, instrumentation & control (I&C) work such as Human Machine Interface (HMI) and Programmable Logic Controller (PLC) programming, uploading documents onto the City's Project Management Information System (PMIS), computerized maintenance software, preparation of record plan drawings for small projects, technical assistance in the preparation of Facilities/Equipment Maintenance (FEM) documents. and other similar related tasks.

**9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

MODIFICATION NO. 1: \$500,000

This modification provides \$500,000 of funding for the continuation of the GEC #2 Services Contract and will provide the second of four incremental appropriations for the General Engineering Consultant Services.

**10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated**

**is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

This Contract Modification No. 1 is a planned modification and is a continuation of the services included within the existing contract's scope of services. It is a planned continuation of the services included within the Original Contract's information accompanying the legislation.

**11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The funding provided by this contract modification is for continuation of the existing work of the contract. It is not reasonable or cost effective to undertake a new procurement to acquire these services.

**12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Contract	\$520,000.00
Modification No. 1	\$500,000.00
Proposed Modification No. 2 (estimated 2017 funding)	\$500,000.00
Proposed Modification No. 3 (estimated 2018 funding)	\$500,000.00
CURRENT PROPOSED TOTAL	\$2,020,000.00

**13. An explanation of how the cost of the modification was determined.**

The cost of the modification was provided as part of the Original Contract.

**14. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
See attached Subcontractor Work Identification Form,		

**15. Scope of work for each subcontractor and their estimate of dollar value to be paid.**

See attached Subcontractor Work Identification Form.

The estimated fee each subcontractor is unknown since the services will be performed on an as-needed basis.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-10-10