

**Ord No.: 2976-2018      DIRECTOR'S INFORMATION SHEET**

Information to be included in all Legislation Modifying a Contract:

1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
<b>CTL Engineering, Inc.</b>	<b>Fiscal to supply</b>	<b>Columbus/OH</b>	<b>Maj</b>
<b>DLZ Ohio, Inc.</b>	<b>Fiscal to supply</b>	<b>Columbus/OH</b>	<b>Maj</b>
<b>PRIME AE Group, Inc.</b>	<b>Fiscal to supply</b>	<b>Columbus/OH</b>	<b>Maj</b>
<b>Stantec Consulting Services Inc.</b>	<b>Fiscal to supply</b>	<b>Columbus/OH</b>	<b>Maj</b>

2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).  
**Proposals were received on November 4, 2016.**
3. List the ranking and order of all bidders.  
**The proposals were reviewed to confirm the offeror's ability to perform required services but were not ranked. All four were chosen to receive multiyear construction administration/inspection contracts.**
4. Complete address, contact name, phone number, and e-mail address for the successful bidder only\*\*.  
*\*\*All 4 firms were selected to receive multiyear contracts to provide construction administration services for construction projects that commence during the years 2017-2019.*

**Mr. Elie Sabbagh, PE, ENV SP**  
**Stantec Consulting Services Inc.**  
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**Columbus, Ohio 43204**  
**(614) 486-4383**  
[elie.sabbagh@stantec.com](mailto:elie.sabbagh@stantec.com)

5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.  
**Stantec Consulting Services Inc. will perform construction administration/inspection services for Division of Sewerage and Drainage Capital Improvement Projects that commence construction during the years 2017, 2018, and 2019. The contract will be modified as needed throughout the 3 year period to include these projects as they go to construction. Projects are located throughout the City of Columbus.**
6. An updated contract timeline to contract completion.

\*For CA/CI agreements:

- a. **The original agreement allowed for work is to be completed within the timeframe established by the individual construction contracts.**

**b. The expiration date of this agreement is also to be completed within the timeframe established by the individual construction contracts.**

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

**Division of Sewerage and Drainage projects include rehabilitation of existing sewers, repair to existing sewers, construction of new sewers, and construction of green infrastructure. The majority of the projects will reduce inflow and infiltration to the City's sanitary sewer system thus mitigating sanitary sewer overflows to basements and waterways. Other projects provide improvement to existing storm infrastructure to mitigate drainage/flooding issues.**

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

**This is a multiyear contract that will be modified as required to provide construction administration/inspection services for construction projects that commence during the three year (2017-2019) timeframe.**

Cost summary:

Original Contract	\$ 576,934.73
Modification 1	\$ 888,439.81
Modification 2	\$ 277,445.17
Modification 3	\$ 300,000.00
Modification 4	\$ 335,591.50
<b>Modification 5 (this mod)</b>	<b>\$ 687,041.57</b>

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

**Stantec Consulting Services Inc. will perform construction administration/inspection services for Division of Sewerage and Drainage Capital Improvement Projects that commence construction during the years 2017, 2018, and 2019. The contract will be modified as needed throughout the 3 year period to include these projects as they go to construction. Projects are located throughout the City of Columbus.**

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

**This is a planned modification.**

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

**This is a multiyear contract that will be modified as required to provide construction administration/inspection services for construction projects that commence during the three year (2017-2019) timeframe.**

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested

in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Cost summary:

Original Contract	\$ 576,954.73
Modification 1	\$ 888,439.81
Modification 2	\$ 277,445.17
Modification 3	\$ 300,000.00
Modification 4	\$ 335,591.50
<b>Modification 5 (this mod)</b>	<b>\$ 687,041.57</b>
Future 2018 Anticipated Needs	\$ 1,000,000.00
Future 2019 Anticipated Needs	<u>\$ 4,500,000.00</u>
CONTRACT TOTAL	\$ 8,229,881.28

13. An explanation of how the cost of the modification was determined.

**The cost of Mod #5 was determined by negotiations between Stantec and DOSD.**

14. Subconsultant information

\*For engineering agreements:

Information regarding subconsultants should be submitted on the Subcontractor Work Identification Form Located on the Fiscal Intranet site under “DPU Fiscal Forms” (see link): <http://dpuweb/DPUFiscal/tabid/148/Default.aspx>

This form should have sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR), name, C.C. No./Exp. Date, status, brief Scope of work for each subcontractor, and their estimate of dollar value to be paid.