360water, Inc. DPU, DOSD Facilities and Safety Training Management & Documentation Services Contract Award

The names of all companies bidding, or submitting an RFP or RFSQ 360water, Inc.

The location by City and State of all companies bidding, or submitting an RFP or RFSQ 360water, Inc., Columbus Ohio

<u>The status, Majority, MBE or FBE, of all companies bidding, or submitting an RFP or RFSQ</u> 360water, Inc., FBE

<u>A full description of all work to be performed including a full description of work to be performed</u> <u>during any known phasing of the contract.</u>

This professional services contract will provide mandatory safety training for DPU employees and facilities training and documentation services during construction for select projects at the Southerly Wastewater Treatment Plant and Jackson Pike Wastewater Treatment Plant.

The work of this contract includes four steps; 1) Guide Specification Review, 2) Project Specification Review, 3) Services During Construction, and 4) Training Implementation. 1) The Guide Specification Review work provides a review of the existing guide specifications used by DOSD for Capital Improvement Projects and Plant Improvement Projects and, coordination with DPU staff to modify the existing guide specifications as it relates to training goals and objectives, relationships, responsibilities, and measurement.

2) The Project Specification Review work provides a review of CIP and operating fund project specifications during the 60% detailed design phase and provides specific project language and requirements for that project's equipment and systems and, which equipment should require an on-line training component.

3) The Services During Construction to be performed under this contract include the evaluation and management of the DOSD training program for assigned CIP and operating fund projects. This includes training review and approval of training lesson plans, qualifications of the trainer provided by the equipment manufacturer or systems designer, training aids proposed, training schedule and training delivery and evaluation, development of a web-based Online training program, document DPU staff training progress.

4) Training Implementation work includes an annual work plan schedule with associated costs, courseware development for existing and new equipment and wastewater processes, training management, training documentation, safety training, SOP review and verification, maintenance tool training, and orientation and safety training. All work will include any necessary administration including scheduling and review of face-to-face training and administration of courseware approval by the OEPA.

<u>A narrative timeline for the contract including a beginning date, beginning and ending dates for</u> known phases of the contract and a projected ending date.

The training consultant has estimated that the Guide Specification Review can be completed in 4 months from the date that a notice to proceed is given. The Project Specification Review work will be on-going on a project-by-project basis. Each review and recommendation will be completed within 2 weeks from any request. The schedule for Services During Construction in this contract is dependent on individual CIP and operating fund project schedules. The schedule for the Training Implementation work is dependent on individual CIP and operating fund project schedules. The preparation of a detailed project plan will require one month for creation and submission to DOSD, with additional meetings to establish and finalize the scope of work, schedule and budget. The overall contract duration is estimated to be 5 years funded by incremental annual appropriations.

An estimate of the full estimated cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

This contract is proposed to be entered into for an amount of \$150,000.00 that is estimated to be sufficient to complete the first year work. Subsequent work steps will be funded incrementally by contract modification as they need to be undertaken. Accurate estimates of cost for all steps of professional services are difficult to produce this early in the project due to the many possible alternatives for CIP and/or operating budget project inclusion. Following is an estimate of costs for the first year of the contract:

Preliminary Design	\$ 150,000.00
Detailed Design	\$ 200,000.00
Services During Construction	\$ 200,000.00
Training Implementation	\$ 200,000.00
TOTAL CONTRACT	\$ 750,000.00

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

8/17/06