

CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 133 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is an urgent need to procure network software to provide information backup services and system recovery services as required by good business practices and as required by the Ohio Revised Code. In order to complete the project implementation on time, it is in the City's best interest to waive the competitive bidding provisions of the Columbus City Code.

2. Informal bid procedure used: Yes No Explain:

Department of Technology (DoT) staff has extensive knowledge of enterprise backup software products currently available in the market place. Additionally, DoT has used the Gartner Group, an independent Information Technology research firm, to confirm and validate its product knowledge. There is only a very limited selection of products available in the marketplace that provides the basic backup and recovery services required. Veritas is the clear market leader in terms of features and functionality of this type of software.

The Veritas product is currently employed within multiple City agencies. Thus the City has already established a base of technical expertise in the execution and use of various Veritas product features, yielding an additional strategic advantage in expediting both implementation and utilization processes on an enterprise-wide basis.

Price negotiations with Veritas have led to aggressive price discounts and will result in significantly reduced operational costs.

Additional explanation and justification are provided in the legislation background.

3. Informal bids received and prices for each:

Not Applicable

4. If lowest bid was not accepted, Explain:

Not Applicable

Approval Signature: _____

Director Authorized to Contract on Behalf of The City

18 Jun 03
Date