

GREG J. DAVIES  
Director

MEMORANDUM

TO: Paul Rakosky  
Director of Finance and Management

FROM: Greg J. Davies  
Director of Public Utilities

DATE: September 25, 2014

RE: BID RECOMMENDATION – NEC Phone System Upgrade  
BID PROPOSAL #SA005509

The Purchasing Office opened formal bids on August 28, 2014 for the purchase of a NEC Phone System Upgrade for the Division of Sewerage and Drainage, Southerly Waste Water Treatment Plant. Four (4) bids were received.

The Division of Sewerage and Drainage has reviewed the bids and comments provided by Public Safety – Communications and recommends an award be made to Horizon Telcom, the lowest, responsive, responsible and best bidder for all items for an award amount of \$45,638.26.

Thank you for your cooperation in this matter. Should you have any questions please contact Jean Romine-Schillig at 645-5919.

