

**Information to be included in all Legislation authorizing  
Entering into Contracts:**

**Not Applicable – this legislation is to modify a contract.**

The names of all companies bidding or submitting an RFP or RFSQ

The location by City and State of all companies bidding or submitting an RFP or RFSQ

The status, Majority, MBE or FBE, of all companies bidding or submitting an RFP or RFSQ

A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.

A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

An estimate of the full estimated cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

**Information to be included in all Legislation Modifying Contracts:**

The names of all companies bidding or submitting an RFP or RFSQ for the original contract.  
**See attached document “RFP Evaluation.xls” for firms submitting detailed technical proposals. A total of six firms submitted RFP’s.**

The location by City and State of all companies bidding or submitting an RFP or RFSQ for the original contract.

**See attached document “RFP Evaluation.xls”**

The status, Majority, MBE, FBE, of all companies bidding or submitting an RFP or RFSQ for the original contract.

**All companies submitting qualifications and proposals for the original contract were Majority owned businesses.**

The name and location of the firm awarded the original contract and the Contract Number.

**Ms consultants, inc., address 2221 Schrock Rd., Columbus, OH original contract number EL 003473**

A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.

**See attached document “lagoon\_mods\_scope-0610052”**

An updated contract timeline to contract completion.

**See attached document “lagoon\_mods\_scope-0610052”**

A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately)

**This is the first proposed contract modification.**

A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation)

**See attached document “lagoon\_mods\_scope-0610052”**

If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

**The original contract provided for engineering design for the first two phases of the work and construction administration services for the first two phases of the work. At the time of executing the original contract a modification was anticipated for the engineering design and construction administration services for the final phases of the work. This is evidenced by the attached spreadsheet “Cost By Task.xls” which identified tasks with \$0.0 costs for the initial contract. The only work for which a modification was not anticipated at the time of executing the original contract was construction administration services for Lagoon #1 construction. Unanticipated field conditions and water treatment plant operational needs required construction sequencing changes which resulted in higher than anticipated construction administration costs for the first phase of the work. Fees that had originally been earmarked for Lagoon #1 construction administration were utilized for the first phase construction administration work, resulting in the need for additional fees to be assigned to this modification request for those services. These fees are included in this modification request in the amount of \$155,464.36. All other costs included in this modification request were previously anticipated.**

An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation)

**As indicated in the original contract, a modification was always planned. During the preparation of the original engineering scope development it was decided that it was not possible to accurately project anticipated costs for subsequent phases of design and construction until the first phases of the work had been completed. Costs can be more accurately determined as the work has progressed. Engineering design services for the final phases of the work could not be performed until sludge had been removed from the initial lagoons, allowing geotechnical investigations to be performed. That work will be performed with the final phase of design.**

A cost summary to include the original contract amount, the cost of each modification to date (List each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

**CONTRACT AMOUNT:**

<b>Original contract amount</b>	<b>\$387,743.74</b>
<b>Modification No.1 by task.xls”)</b>	<b>\$850,556.01 (see attached spreadsheet “mod cost</b>
<b>New contract amount</b>	<b>\$1,238,299.75</b>

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

4/28/05