
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

In 2007 (see ordinance 1179-2007), the Department of Technology (DoT) exercised due diligence by completing the competitive bid process in compliance with Columbus City Code Section 329. InsightETE was the winning bidder. DoT wishes to continue using the InsightETE solution, so is not re-bidding the service this year.

3. Describe efforts to determine/verify that the company is the sole source:

A letter was obtained from the vendor verifying that they are the sole provider of maintenance and support for their software. Additional research verifies that they do not utilize resellers to provide annual software maintenance and support.

4. Indicate how the price or fee structure was determined:

The vendor provided a price quote for 2011-2012 support, which is the same cost as 2010-2011 support (including software escrow). DoT accepted the price as offered.

Ordinance No.: Ordinance Number # 0136-2011

Approved By: Authorized Approval on Corresponding Legislative File
