CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. **Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

   ☒ Sole source manufacturer/distributor.

   ☐ Sole distributor authorized for this territory.

   ☐ Patented product purchased for owner/developer.

   ☐ Sole company offering this unique service.

   ☒ Other: **Maintenance of existing system proprietary in nature**

2. **Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

   Software and hardware maintenance and support for the Division's Mugshot Database contain proprietary software. The Digital PhotoManager, Face Plus, WebWorks Plus, and BadgeWorks are not accessible to outside sources. The software was specifically designed to provide the intergration necessary for the systems to function as needed for the City of Columbus Division of Police.

3. **Describe efforts to determine/verify that the company is the sole source:**

   N/A

4. **Indicate how the price or fee structure was determined:**

   DataWorks Plus submitted a pricing worksheet in the bid.

Ordinance No.: **1308-2015**
Approved By: **Authorized Approval on Corresponding Legislative File**