

**Information to be included in all Legislation authorizing entering into a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
A. Burgess & Niple, Inc.	31-0885550   09/12/2016	Columbus, Ohio	MAJ
B. Chester Engineering, Inc.	20-2401674   05/18/2017	Columbus, Ohio	MBE
C. DLZ Ohio Inc	31-1268980   01/29/2017	Columbus, Ohio	ASN
D. American Structurepoint, Inc.	35-1127317   10/04/2015	Columbus, Ohio	MAJ
E. Prime AE Group, Inc.	26-0546656   02/05/2016	Columbus, Ohio	ASN

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**  
RFP

3. **List the ranking and order of all bidders.**

- A. Burgess & Niple, Inc.  
B. Chester Engineering, Inc.  
C. DLZ Ohio Inc.  
D. American Structurepoint, Inc.  
E. Prime AE Group, Inc.

4. **Complete address, contact name and phone number for the successful bidder only.**

Burgess & Niple, Inc., 5085 Reed Road, Columbus, OH 43220  
Contact: Ms. Vui Chung, P.E., 614-459-2050

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

General Engineering Consultant (GEC) Services are necessary to provide technical and engineering assistance to the Department of Public Utilities (DPU). Initial services are for Division of Sewerage and Drainage (DOSD) facilities. Additional DPU facilities may be added in the future. The GEC services may include the following tasks for small projects: investigations, inspections and evaluations of existing conditions, surveying, preparation of engineering or architectural drawings and specifications, review of contractors' submittals including shop drawings, maintenance and operation (M&O) manuals, Standard Operating Procedures (SOPs). The GEC services may also include assistance with new equipment or systems start-up and commissioning, instrumentation & control (I&C) work such as Human Machine Interface (HMI) and Programmable Logic Controller (PLC) programming, uploading documents onto the City's Project Management Information System (PMIS), computerized maintenance software, preparation of record plan drawings for small projects, technical assistance in the preparation of Facilities/Equipment Maintenance (FEM) documents. and other similar related tasks. Small projects that may, on occasion, require engineering services under this contract include small Capital Improvement Projects (formerly known as "Plant Improvement Projects" or "PIPs") and FEM service contracts. The small Capital Improvement Projects (CIP) will vary in nature and can include replacement and upgrade of equipment, materials, structural features, electrical, or instrumentation & control (I&C) work and their associated appurtenances that have served its useful life.

The actual construction and commissioning of upgrades in the several facilities will generally be accomplished by others.

**6. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

Burgess & Niple, Inc. will begin after the notice to proceed is given. The contract duration is for four (4) years, ending in December 2019. The professional services shall be funded by incremental appropriation, through the use of approximately annual modifications. This award is planned to provide the services listed above until the next planned modification in 2016.

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The performance of this project's activities to provide engineering and technical services for CIPs and FEMs at DPU facilities will help them maintain peak operational performance. If left unperformed, the required work could become larger and more expensive that could produce a major impact to the budget. No community outreach is considered for this project.

**8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

Original Contract	\$520,000.00
Proposed Modification No. 1 (estimated 2016 funding)	\$500,000.00
Proposed Modification No. 2 (estimated 2017 funding)	\$500,000.00
Proposed Modification No. 2 (estimated 2018 funding)	<u>\$500,000.00</u>
CURRENT PROPOSED TOTAL	\$2,020,000.00

**9. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
See attached Subcontractor Work Identification Form, May 28, 2015.		

**10. Scope of work for each subcontractor and their estimate of dollar value to be paid.**

See attached Subcontractor Work Identification Form, May 28, 2015.

The estimated fee each subcontractor is unknown since the services will be performed on an as-needed basis.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-10-10