

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other \_\_\_\_\_

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2. Detailed explanation of reason (must be completed by division):

This type of dental equipment has very specific electrical and plumbing requirements that must be incorporated into various construction documents. Therefore, a decision on the type of dental equipment had to be made before drawings could be completed for submission to the Building Services Division. The engineering design of the Center has been completed assuming the installation of this equipment. Using any other equipment would require re-engineering. ~~In addition, Sullivan Schein is both the manufacturer and distributor of this equipment. They are the only local entity from which to purchase this equipment and therefore, it is requested that the provisions of competitive bidding be waived.~~

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

Not Applicable

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5. If lowest bid was not accepted, explain criteria for award:

Not Applicable

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ORDINANCE #:

APPROVED BY:

DATE:

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*Authorized Approval on Corresponding Legislative File*

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