

**DEPARTMENT OF PUBLIC UTILITIES
FISCAL – CAPITAL IMPROVEMENTS SECTION
REQUEST FOR LEGISLATION FORM**

DATE SUBMITTED TO FISCAL: 4/23/2013 **PROJECT ENGINEER:** Raisa Pesina, P.E.

PROJECT NAME: Southerly Wastewater Treatment Plant Headworks Decommissioning

CIP #: 650352-100004 \$: 28,000.00

VENDOR NAME: ARCADIS U.S., Inc.

TYPE: Engineering Agreement: _____ Engineering Agreement Modification: X
Construction Contract: _____ Construction Contract Modification: _____
Guaranteed Maximum Cost Agreement: _____ Reimbursement: _____
Waive Competitive Bidding Provisions:* _____ Other: _____

DESIGNATION: Emergency _____ 30-Day X

JUSTIFICATION FOR EMERGENCY DESIGNATION:

OTHER DIVISION/AGENCIES PARTICIPATING:
(Provide project name, amount and contact information)

RFSQ & RFP INFORMATION (Engineering Only):

- 1) What companies sent in an RFSQ and when were they received?
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- 2) When were the RFP's received?
- 3) State the scoring criteria and how the recommended bidder was determined?

NOTES & OTHER INFORMATION:

In addition to submitting this form, attach the following:

- | <u>Construction Contracts</u> | <u>Engineering Agreements</u> |
|---|--|
| <input type="checkbox"/> Electronic Information Sheet | <input type="checkbox"/> Electronic Information Sheet |
| <input type="checkbox"/> Electronic Map (not necessary for Citywide or Plant Proj.) | <input type="checkbox"/> Electronic Map |
| <input type="checkbox"/> Electronic Bid Waiver (if applicable)* | <input type="checkbox"/> Electronic Bid Waiver (if applicable)* |
| <input type="checkbox"/> Electronic Bid Tabulation (if not prepared by Fiscal) | <input type="checkbox"/> Electronic Engineering Agreement |
| <input type="checkbox"/> Electronic Quality Factor Form (if not prepared by Fiscal) | (Incl. appendices for Time Schedule, Labor Hours, Cost Summarv. and Design/Maps) |
| <input type="checkbox"/> Successful bid book and 5 blank books | |