AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord Number 1874-2016

Type of AC Requested	Purchase Requisition (PR)#
ACPO	n/a

Line # of AC	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Procurement Category	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10	60	6015	06	66410	6204	n/a		Public Utilities and Public Sector Related Services	P610050-	601501	n/a	n/a	n/a	6	\$475,000.00	Fountain Square SSI

\$475,000.00

Type of AC Requested	Purchase Requisition (PR)#
ACDI	n/a

Line # of AC	D. d	D:	Obi Class Main Acct	Fund	Subfund Program	Procurement	Project	5	G 4.4	5.45	Optional	Planning	A	Darland Manage
Line # 01 AC	Dept	Div	Obj Class Main Acct	runa	Subtunu Program	Category	ID	Sect 3	Sect 4	Sect 5	Field	Area	Amount	Project Name

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

Ord Number

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Section 3	Section 4	Section 5	Amount	Project Name

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

Ord
Number

TRANSFER FROM

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1														
2														
3														

TRANSFER TO:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1														
2														
3														

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

Ord Number

Transfer From:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
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Transfer To:

Line # Dept Div Obj Class Main Acct Fund Subfund Program Project Sect 3 Sect 4 Sect 5 Optional Field Amount P	Line #	nd	Fund	und Program	Project	Sect 3	Sect 4		Optional		Project Name
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