

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend and existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other New GC/MS systems purchased at the Columbus Police Crime Laboratory require OpenLab connectivity, which is only available through Agilent Technologies.

2. Detailed explanation of reason (must be completed by division):

In 2022, the Drug Identification Section purchased Agilent Technologies OpenLab software which networks all existing GC/MS instruments via the software for acquisition and data analysis. The use of OpenLab operating software was necessary because the previous software in use was not compatible with newer versions of Windows and no longer unsupported. New GC/MS systems for the Columbus Police Crime Laboratory require OpenLab connectivity to use existing instrument methods, data analysis, and electronic workflows. OpenLab software is proprietary and only available through Agilent Technologies. Therefore, alternate items from other manufacturers would not meet the Drug Identification Section's specifications.

3. Informal procedure used:

- ☐ telephone quotations
- ☒ written quotations
- ☐ negotiations

4. Informal bids received and prices for each:

A written quote was obtained from Agilent Technologies for three GC/MS systems with OpenLab as the operating software, onsite installation including consumables, instrument connections/licenses, software agreements, and warranty. Two existing GC/MS systems in use by the Columbus Police Crime Laboratory are being phased out due to age. These two GC/MS systems are eligible for a significant trade-in discount. A 10-38% trade-in discount was applied to each line item on the quote. The quote is valid through 9/30/2024. Total net price: \$313,373.61

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 1974-2024

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
