

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Due to time constraint and the immediate need, the Department of Technology performed due diligence by researching and analyzing products from various companies, tested products from three companies and generated a cost/product analysis comparison report.

2. Detailed explanation of reason (must be completed by division):

With the increase utilization of network computing, the Department of Technology (hereinafter referred to as "DoT") has a need to manage security services for internal desktop users, remote dial-up users and external customers and to monitor changes to Active Directory. The Active Directory is a tool that provides a place to store information for various resources, such as applications, files and printers and be notified of such changes. Currently NetPro is the only company that has all of the features required by DoT to monitor, notify, and revise changes within Active Directory back to its original state. DoT has tested two other products with similar functionality only to find NetPro has all the features required along with the lowest cost. Without this purchase and support, the City will have less opportunity to manage and secure Window user accounts, clients, servers, and applications.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

The vendor Quest had a total cost of \$49,064.00
The vendor Business Intelligence did not provide a cost quote
The vendor Netpro had a total cost of \$43,200.00

5. If lowest bid was not accepted, explain criteria for award:
Not applicable

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
