

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES  
CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Reasons for waiving City Code bid procedure:**

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Original contract was under \$20,000 and utilized an informal bidding process

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**2. Detailed explanation of reason (must be completed by division):**

The original contract scope of work was less than \$20,000 and an informal bidding process was utilized. When the specified maintenance work was initiated it was determined the conditions were more severe than originally anticipated and a more complete demolition/construction was required. This legislation seeks to modify the original under \$20,000 contract to a total \$54,363.00 without competitively bidding the revised work. There was competition in the original award with 3 bidders participating.

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**3. Informal procedure used:**

- telephone quotations
- written quotations
- negotiations

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**4. Informal bids received and prices for each: Below are prices from original under \$20,000 contract**

Lithko Restoration	\$12,850.00 (current mod request \$41,513.00)
Ohio Concrete Restoration	\$15,300.00
Boone Concrete Restoration	\$18,800.00

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**5. If lowest bid was not accepted, explain criteria for award:**

Modification was negotiated with lowest bidder from initial bid.

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APPROVED

DATE:

BY:

\_\_\_\_\_  
(Authorized Signature)

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