**ORDINANCE ATTACHMENT**

**AC Template (for authorizing expenditures)** ORD # 0118-2016

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

**If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

| Type of AC Requested | Purchase Requisition (PR)# |
|---|---|
| ACPO | n/a |

| Line # of AC | Div | Obj Class | Main Acct | Fund | Subfund | Program | Procurement Category | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Planning Area | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10 | 6005 | 03 | 63920 | 6100 | 000000 | CW001 | n/a | n/a | n/a | n/a | n/a | n/a | n/a | $23,000.00 |
| 20 | 6009 | 03 | 63920 | 6000 | 000000 | CW001 | n/a | n/a | n/a | n/a | n/a | n/a | n/a | $30,000.00 |
| 30 | 6015 | 03 | 63920 | 6200 | 000000 | ST001 | n/a | n/a | 0601501 | n/a | n/a | n/a | n/a | $7,000.00 |

**ORDINANCE ATTACHMENT**

**Template for Authorizing Appropriation**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Section 3 | Section 4 | Section 5 | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | |
| 2 | | | | | | | | | | | |
| 3 | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**

**Template To Authorize Transfer Between Different Funds**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

**TRANSFER FROM**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

**TRANSFER TO:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**

**Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

**Transfer From:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

**Transfer To:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |