

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other This effort is part of a multi-jurisdictional planning effort.

2. Detailed explanation of reason (must be completed by division):

This process is part of a multi-jurisdictional planning effort among 10 communities. These communities collaborated on the selection of a consultant (EDAW, Inc.) from among 10 RFP responders. The jurisdictions agreed upon and used a set of criteria to make their selection in that process. The City of Columbus serves as the contract agent for the partner communities. Work began in April 2005. The desire for a modified direction and extended timeframe require that the existing agreement with EDAW be modified and an additional \$262,600, to be funded by the partner communities, be allocated to the effort. This amount and the scope elements associated with the contract amendment were negotiated between the consultant and partner communities.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each: NA

5. If lowest bid was not accepted, explain criteria for award:

The proposed \$262,600 contract modification and associated scope of services were negotiated between the consultant and partner communities. The original contract was established using a set of four criteria, including qualifications, scope of services, budget and proposed schedule.

ORDINANCE #: 0527-2006

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
