

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other Bidder took exception to contract language

2. Detailed explanation of reason (must be completed by division):

One bidder took exception to language in the Escalator Clause which limits the number of price increases to 2. Due to fluctuations in the metals market. In order to accept their bid, it is necessary to waive the provisions of the bidding process.

3. Informal procedure used: FORMAL BIDS WERE RECEIVED

- ☐ telephone quotations
- ☒ written quotations
- ☐ negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

Award is being made to low bidders.

ORDINANCE #: 0450-2022

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
