

BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Unique position of the vendor and ability to provide the service. See below.

2. Detailed explanation of reason (must be completed by division):

Nationwide Children's Hospital is in a unique position to provide the operation of a Women, Infants, and Children (W.I.C.) clinic because of the primary health care services that are provided in locations throughout Franklin County. WIC services are provided in conjunction with client visits to the Primary Care Centers which include well child preventative check ups, sick visits, immunizations, nutrition as well as social service screenings, and referrals to Medicaid and other assistance programs. The inclusion of WIC services as a part of the services offered at the Primary Care Centers enhances continuity of services for the family and helps to ensure compliance with appointments and health care follow up.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

N/A

5. If lowest bid was not accepted, explain criteria for award:

N/A.

APPROVED BY: _____ DATE
(authorized signature)

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