

BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reason(s) for Waiving City Code Bid Procedure:

- Purchase made from sole source.
- Emergency breakdown creating an unplanned need.
- Item to be purchased is of a perishable nature.
- It is impossible to obtain bids to satisfy need with time required by formal bidding process.
- Need to extend or increase an existing contract.
- Non-price errors on either the bidder's or the City's part in the bid proposal.
- A new law or regulation which requires immediate compliance.
- Other: Unique nature of services provided.

Explanation:

Bid procedure needs to be waived due to the unique nature of the services provided by Experience Columbus in securing necessary equipment and supplies to operate the tournament as well as fiscal services.

2. Was Informal Bid Procedure Used: Yes No Explain:

The amount of the contract, \$116,000.00 was negotiated with Experience Columbus.

3. Informal Bid Received and Prices for Each:

N/A

4. If Lowest Bid Was Not Accepted, Explain:

N/A

Approved: Wayne A. Roberts
Director, Recreation and Parks Department

Date: April 4, 2006