

**Information to be included in all Legislation Modifying a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
DLZ Ohio, Inc.	31-1268980 – 1/29/17	Columbus, Oh	MBR
Stantec Consult. Svcs., Inc.	11-2167170 – 11/6/15	Columbus, Oh	MAJ
PRIME AE Group, Inc.	26-0546656 – 2/5/16	Columbus, Oh	ASN
ms consultants, inc.	34-6546916 - 4/5/14	Columbus, Oh	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

The Department undertook a successful Request for Proposal process in accordance with Section 329.12 of the Columbus City Codes in an effort to find three firms to provide an ongoing source of technical personnel to supplement existing city inspection personnel that are required to protect its customers' investment in its sanitary sewer and water infrastructures. Based upon an evaluation of the four proposals received for the three Construction Administration / Construction Inspection services agreements, for the years 2014 – 2016, utilizing predetermined criteria, a selection committee submitted the rankings to the Director of Public Utilities. The original Request for Proposals were received August 9, 2013.

3. **List the ranking and order of all bidders.**

1. PRIME AE Group, Inc.
2. DLZ Ohio, Inc.
3. Stantec Consulting Services, Inc.
4. ms consultants, inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

DLZ Ohio, Inc.  
6121 Huntley Rd.  
Columbus, Ohio 43229  
Contact: Gary Bowen, [gbowen@dlz.com](mailto:gbowen@dlz.com)  
Telephone: (614) 888-0040  
Fax: (614) 431-3854  
EL015636

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The work includes furnishing Construction Administration / Inspection services for the 2014 – 2016 fiscal years for Division of Sewerage and Drainage and Division of Water projects. The work includes full-time or part-time Construction Administration Services including resident project inspection for any specific project identified. In general the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations

to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original agreement included services for three Division of Water projects: General Construction, Chase Road Area Water Line Improvements, and Eastfield Drive Area Water Line Improvements.

Modification 1 will include services for the following projects: Deland Avenue Area Water Line Improvements, East Deshler Avenue Area Water Line Improvements, and Supervisory Control and Data Acquisition (SCADA) System Upgrades.

**6. An updated contract timeline to contract completion.**

This is a three-year agreement from 2014 through 2016. The specific duration of services on each project are negotiated between the contracting agency and the consultant. See project-specific schedules below:

Deland Avenue Area Water Line Improvements – 270 calendar days

East Deshler Avenue Area Water Line Improvements - 270 calendar days

Supervisory Control and Data Acquisition (SCADA) System Upgrades - 365 calendar days

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The goal of the water line improvements projects is to replace or rehabilitate existing water lines that have a high break frequency. Replacement of these water lines will improve water service, decrease burden on water maintenance operations, and reduce water loss.

The SCADA project will upgrade the antiquated SCADA system. The Control Center will be remodeled with ventilation and lighting upgrades that are more efficient. A back up control center site will be constructed at an alternate site to provide for continuous monitoring and operation of the system.

**8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

- Original agreement, EL015636, \$775,000.00: General Construction, Chase Road Area Water Line Improvements, and Eastfield Drive Area Water Line Improvements.
- Modification No. 1 (current), \$1,131,456.01:
  - Deland Avenue Area Water Line Improvements – \$353,500.92
  - East Deshler Avenue Area Water Line Improvements - \$373,939.90
  - SCADA - \$404,015.19

**9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The work includes furnishing professional services for Construction Administration and Inspection Services for the following Division of Water projects: Deland Avenue Area Water Line Improvements, East Deshler Avenue Area Water Line Improvements, and Supervisory Control and Data Acquisition (SCADA) System Upgrades.

**10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

This is a three-year agreement for fiscal years 2014 – 2016 and modifications were anticipated and explained in the original legislation under Ordinance No. 0378-2014. The agreement will continue to be modified through 2016 for upcoming projects.

**11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The original contract selected three firms to provide Construction Administration and Construction Inspection Services for projects in 2014, 2015, and 2016.

**12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Contract Amount:	\$ 775,000.00 (EL015636)
<u>Modification 1 (current)</u>	<u>\$1,131,456.01</u>
Total (Orig. + Mods. 1 -3)	\$1,906,456.01

\*Future modifications are anticipated, but unknown at this time. Future contract modifications will have the same scope of services; however the contract cost will vary based on the size, location and complexity of the projects listed in the modification.

The Rehabilitation and Replacement (R&R) program has continued to grow in size and number of projects. The individual projects within the program have also shown an increase in the total length of water main replacement compared to previous year's projects. Due to this, the amount of inspection required has increased to accommodate the increased size of the projects.

**13. An explanation of how the cost of the modification was determined.**

Cost proposals were provided by DLZ Ohio, Inc., reviewed by the Division of Water, and were deemed acceptable.