

**CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:
(Why no other individual or business is capable of supplying the needed item)

- sole manufacturer/distributor
- sole company offering this unique service (manufacturer's warranty/product support)
- other _____

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2. Describe efforts to determine that the company was a sole source:

ChargePoint Inc is the only provider of their maintenance and data management services. Therefore, due to the proprietary nature of the software and compatibility of existing electric vehicle charging equipment, it is in the best interest of the City enter into contract with ChargePoint in accordance with the sole source procurement provisions of Columbus City Code.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

ChargePoint Inc is the only provider of their maintenance and data management services. Therefore, due to the proprietary nature of the software and compatibility of existing electric vehicle charging equipment, it is in the best interest of the City enter into contract with ChargePoint in accordance with the sole source procurement provisions of Columbus City Code.

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4. Indicate how the price or fee structure was determined:

Quote provided by vendor.

ORDINANCE #: _____

APPROVED BY: _____

DATE: _____
