

Information to be included in all Legislation authorizing entering into a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Lewellyn N/A N/A Columbus, Ohio MAJ			
Sotaris 562479913 8/15/2018 Columbus, Ohio MAJ			
Safex 311365251 11/11/2017 Columbus, Ohio FBE			

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
RFP

3. **List the ranking and order of all bidders.**

1. Safex
2. Sotaris
3. Lewellyn

4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only.**

Safex 140 N. Otterbein Ave, Westerville, Oh 43081
Contact: Heather Tibbitts, (614) 890-0900x206, htibbitts@safex.us

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The Department of Public Utilities manages many facilities under the Division of Sewerage and Drainage (DOSD), Division of Water (DOW) and the Division of Power (DOP), including water treatment plants, wastewater treatment plants, pump stations, electrical substation, electrical vaults and other similar industrial facilities. DPU desires to audit the hazardous energy control procedures at each Divisions facilities.

This contract will provide Professional Services for Hazardous Energy Control Procedure Audit and Update, CIP 650346-100001 (DOSD), CIP 690558-100000 (DOW), and CIP 670873-100000 (DOP). These services shall include, but are not limited to, audit planning, conducting a facility audit, developing audit reports, and updating or developing control procedures.

The City will request a task order from the consultant as necessary work is identified. The task order submitted will include a detailed scope of work, direct and indirect costs, task schedule, estimated hours, personnel categories required with labor rates, and reimbursable expenses. After negotiation and upon acceptance by the City, the consultant shall commence work. The Engineer shall provide such professional services as may be necessary to accomplish the work required to be performed and shall at the firm's cost, furnish all necessary competent personnel, equipment, and materials to perform the work.

The expected duration of this contact is seven (7) years. The professional services hereunder shall be funded by incremental appropriation, approximately annually.

6. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

The Consultant will begin planning tasks after the notice to proceed is given and active work as Task Orders are issued. The anticipated contract duration is seven (7) years, ending in December 2023. The professional services shall be funded by incremental appropriation, though the use of approximately annual modifications, this award is planned to provide services until the next planned modification in 2018.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

Updating and developing hazardous energy control procedures ensures that maintenance and service work is performed as safely as possible within DPU facilities, preventing expenses associated with unsafe work practices. No community outreach or environmental factors are considered for this project beyond those already in place.

8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

	DOW 690558- 100000	DOP 670873- 100000	DOSD 650346- 100001	Total
Original Contract	\$200,000	\$50,000	\$200,000	\$450,000
Proposed Mod No. 1 (Estimated 2018 Funding)	\$150,000	\$50,000	\$150,000	\$350,000
Proposed Mod No. 2 (Estimated 2019 Funding)	\$100,000	\$0	\$50,000	\$150,000
Proposed Mod No. 3 (Estimated 2020 Funding)	\$50,000	\$0	\$200,000	\$250,000
Proposed Mod No. 4 (Estimated 2021 Funding)	\$0	\$0	\$50,000	\$50,000
Proposed Mod No. 5 (Estimated 2022 Funding)	\$0	\$0	\$50,000	\$50,000
Proposed Mod No. 6 (Estimated 2013 Funding)	\$0	\$0	\$50,000	\$50,000
CONTRACT PROPOSED TOTAL	\$500,000	\$100,000	\$750,000	\$1,350,000

9. Subconsultant information

N/A