
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The prior contract expired due to an administrative delay in processing that led to legislation for a contract modification not being completed prior to the prior contract's expiration date. The desire is to continue these services with the same vendor until such time as these services move to a new vendor later in 2026.

2. Informal bid procedure used: Yes No Explain:

It was the intent to modify the previously existing UTC, which had a renewal term available, but the legislation for such modification did not get completed prior to the expiration date. The Department of Public Utilities wants to continue using this vendor until their new contract for these services takes effect later in 2026.

3. Informal bids received and prices for each:

N/A

4. If lowest bid was not accepted, Explain:

N/A

Ordinance No.: 0455-2026

Approved By: Authorized Approval on Corresponding Legislative File
