

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Tier I Site Delineation should be completed by same firm that completed Tier I Site Assessment, per Ohio Bureau of Underground Storage Tank Regulations

2. Detailed explanation of reason (must be completed by division):

In December 2006, the Fleet Management Division discovered an underground fuel leak in the fuel line of the Short Street fuel facility. The Ohio Bureau of Underground Storage Tank Regulations (BUSTR) required a Tier I Assessment. This assessment was performed by Resource International, Inc. after an informal bidding process. Upon completion of this assessment, BUSTR is now requiring a Tier I Delineation. It is BUSTR's recommendation that the Tier I Delineation be performed by the same company that performed the Tier I Assessment.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

Resource International, Inc. \$21,940.00.

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 0725-2007

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
