

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other To continue current training

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2. Detailed explanation of reason (must be completed by division):

Performance Consulting Services has partnered with DPU Human Resources and Training staff to implement an Evolving Leaders Development Training for the Department of Public Utilities managers. This training will address management development needs that have been identified through previous training sessions. The training will take place in a small cohort group of managers and will be delivered in virtual, in-person and one-on-one coaching sessions. It is the best interest of the Dept. of Public Utilities to continue with Performance Consulting Services for leadership training. The scope of work was reviewed and accepted by HR & Administration.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

N/A

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5. If lowest bid was not accepted, explain criteria for award:

N/A

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ORDINANCE #: 0697-2023

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: