
153.01 Purpose.

There is hereby created an information technology investment and planning committee to examine ~~advise the city chief information officer on~~ information technology matters and to recommend ~~consider~~ code revisions, policies, procedures, guidance, standards and other administrative actions for improving the security, privacy, acquisition, and use of information technology.

153.02 Membership.

- a) The committee shall consist of the following standing members:
 1. The chief information officer, or designee, who shall serve as the chairperson.
 2. The mayor, or designee.
 3. The city attorney, or designee.
 4. The city auditor, or designee.
 5. The city council president, or designee.
 6. The director of the development department, or designee.
 7. The director of the finance and management department, or designee.
 8. The director of the human resources department, or designee.
 9. The director of the public safety department, or designee.
 10. The director of the public service department, or designee.
 11. The director of the public utilities department, or designee.
- b) The committee may add additional members as it may require to conduct its business. The total number of members must always be an odd number.
- c) Organization of the committee.
 1. The committee ~~shall~~ may ~~adopt by laws or rules of policies and procedures~~ to govern the conduct of its business which ~~shall~~ may include items such as provisions for regular or special meetings, voting procedures, or amendment of its members as chairperson. ~~All by laws or rules, minutes of meetings, or any other procedural matters the committee deems necessary to regulate the conduct of its business.~~
 2. The committee shall meet at least four times per year. The chairperson or three other members may call additional meetings. ~~as needed.~~ Six members of the committee shall constitute a quorum for the transaction of business.
 3. In the absence of the chairperson, the mayor or mayor's designee shall serve as the chairperson.
 4. Appointed designees shall have equivalent voting powers among the committee.
- d) The committee shall be housed within the department of technology which shall provide support to the committee. A manager and support staff shall be established within the department having the requisite skills and sufficient capacity to support the administration and work of the committee.
- e) City offices, departments and divisions, through their directors or their designees shall provide requested information to the committee in a timely manner in the form and manner prescribed.

153.03 Duties

As used in this chapter, 'technologies' are the electronic components by which information, video, image, audio, print, and communication services are provided, used, and secured, and include, but are not limited

to, physical and virtual infrastructure, local and cloud computing, data storage, telephony, equipment, devices, data, software, firmware, subscriptions, services, and other such related components.

The committee shall represent the public interest and common good by examining ~~advising on~~ city information technology strategy, investment, operations, and use.

- a) The committee shall examine ~~advise on~~ four technology areas: strategy, including but not limited to policy, planning, budgeting, cost allocation, and standards; investment, including but not limited to shared use, acquisition, procurement, contracting, and licensing; operations, including but not limited to practices, efficiency, performance, responsiveness, security, and service life; and use, including by employees, offices and departments, and the public.
- b) The committee shall investigate emerging technologies, and shall consider ~~advise on~~ policies and standards for citywide interoperability, common adoption and use, privacy, and security, including changes to such policies and standards.
- c) The committee shall consider ~~advise on~~ the establishment of procedures consistent with Chapter 329 for the orderly efficient, and secure acquisition and disposition of technologies.
- d) The committee shall consider ~~advise the department of technology on the~~ establishment of standard technologies for employee, office and department, and public use.
- e) The committee may perform other related duties consistent with its purpose and duties ~~information technology advisory role~~ as it may deem necessary and appropriate.
- f) The committee ~~may shall~~ adopt policies and procedures for carrying out its purpose and duties. ~~advisory role~~.

Nothing contained herein shall be construed as limiting or restricting specific powers and duties of any officer conferred upon the officer by the City Charter specifically relating to technologies.

