

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)

- sole manufacturer/distributor
- sole company offering this unique service (manufacturer's warranty/product support)
- other \_\_\_\_\_

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2. Describe efforts to determine that the company was a sole source:

IGS Energy, the company donating the solar panels, only contracts with Third Sun Solar (TSS) for installation and preventative maintenance activities required to validate the 10 year warranty that comes with their solar panels.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

None, if TSS is not used, the warranty on the donated panels is void.

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4. Indicate how the price or fee structure was determined:

I reviewed other companies that operate and maintain solar array systems, particularly the one at the City's fleet building on Groves Road. The costs for TSS to provide this preventative maintenance is far less than others based on the energy generating capabilities per KWh. This contract, per year, for 10-years, is valued at \$9,000.00.

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ORDINANCE #:

APPROVED BY:

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*Authorized Approval on Corresponding Legislative File*

DATE:

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