AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord Number

Accela, Inc.

Type of AC Requested	Purchase Requisition (PR)#
ACPO	n/a

356,320.45

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	n/a	47	4701	03	63946	5100	510001	CW001	470104	IS02	n/a	n/a	IT00038	n/a	\$ 1,690.36
20	n/a	47	4701	03	63946	5100	510001	CW001	470104	IS02	n/a	n/a	IT00039	n/a	\$ 10,751.82
30	n/a	47	4701	03	63946	5100	510001	CW001	470104	IS02	n/a	n/a	IT00040	n/a	\$ 12,054.22
40	n/a	47	4701	03	63946	5100	510001	CW001	470104	IS02	n/a	n/a	IT00041	n/a	\$ 3,214.46
50	n/a	47	4701	03	63946	5100	510001	CW001	470104	IS02	n/a	n/a	IT00023	n/a	\$ 166,265.17
60	n/a	47	4701	03	63946	5100	510001	CW001	470104	IS02	n/a	n/a	IT00050	n/a	\$ 43,105.69
70	n/a	47	4701	03	63946	5100	510001	CW001	470104	IS02	n/a	n/a	IT00049	n/a	\$ 9,085.00
80	n/a	47	4701	03	63946	5100	510001	CW001	470104	IS01	n/a	n/a	IT00024	n/a	\$ 61,731.75
90	n/a	47	4701	03	63945	5100	510001	CW001	470104	IS01	n/a	n/a	IT00024	n/a	\$ 39,625.98
100	n/a	47	4701	03	63946	5100	510001	CW001	470104	IS01	n/a	n/a	IT00024	n/a	\$ 8,796.00
		, and the second													

DPU Electricity
DPU Water
DPU Sewer
DPU Storm
BZS
Public Svc-Trans
Infrastructure
Public Svc- Design
Construction
DEV
DEV
DEV

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

Ord
Number

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1												
2												
3												

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord	
Number	

TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1		10	69101									
2		10	69101									
3		10	69101									

TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1		80	49001									
2		80	49001									
3		80	49001									

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord
Number

Transfer From:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												

Transfer To:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												