

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other The current procurement code does not allow multiple awards for the same purchase of categories, items, or services. The scope of this project includes fire and smoke damper inspection and repair services at all City locations. Due to the large scope of work, it is the best interest of the City to prequalify numerous vendors and solicit subsequent bids for inspection and repair services at one location or group of locations.

2. Detailed explanation of reason (must be completed by division): See above

3. Informal procedure used: N/A

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each: Not applicable as a bid procedure was used, but no pricing is requested at this time. Awarded suppliers will compete with each other to provide the best pricing for inspection and repair services in subsequent requests for quotations.

5. If lowest bid was not accepted, explain criteria for award: not applicable

ORDINANCE #: 2969-2016

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 11/11/16
