

# CITY OF COLUMBUS-SOLE SOURCE INFORMATION FORM

To accompany legislation which waives any provisions of  
Columbus City Code Chapter 329

## 1. Verification of Sole Source: (why no other individual or business entity is capable of supplying the needed items /service)

- Sole Source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other: \_\_\_\_\_

**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:** The software program that is being updated was provided and developed by the supplier that the service agreement is being established with. The company is the authorized supplier to provide this service of upgrade of the program

**3. Describe efforts to determine/verify that the company is the sole source:** Company is the developer and maintenance provider of the software.

**4. Indicate how the price or fee structure was determined:** Quote dated July 30, 2007 submitted by the supplier.