

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

Vendor has certified installers for the computers and digital cameras. In order for the warranty to be valid, the equipment must be installed by certified installers. Furthermore, Parr Public Safety completed up-fitting services on a previous 2012 up-fitting contract with respect to seventy-five (75) police cruisers. This request asks for a continued waiver in order to allow for the completion of up-fitting for 2012 police cruiser acquisitions by Fleet Management. Future up-fitting will be competitively bid through the City's Purchasing Dept.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

Lowest bid is accepted.

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
