**ORDINANCE ATTACHMENT**
**AC Template (for authorizing expenditures)**
*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)
**If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

| Ord Number |
|---|
| 2300-2017 |

| Type of AC Requested | Purchase Requisition (PR)# |
|---|---|
| ACPO | |

| Line # of AC | Procurement Category | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Planning Area | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10 | 81000000 - Engi | 50 | 5001 | 02 | 62030 | 2250 | n/a | CW001 | 500114 | HE27 | n/a | n/a | n/a | n/a | 3,430.00 |
| 20 | 81000000 - Engi | 50 | 5001 | 03 | 63040 | 2250 | n/a | CW001 | 500114 | HE27 | n/a | n/a | n/a | n/a | 13,200.00 |
| 30 | | | | | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**

**Template for Authorizing Appropriation**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

| Ord Number |
|---|
| |

| Line # | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Section 3 | Section 4 | Section 5 | Project ID | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**

**Template To Authorize Transfer Between Different Funds**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

| Ord Number |
|---|
| |

**TRANSFER FROM**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | 10 | 69101 | | | | | | | | | |
| 2 | | 10 | 69101 | | | | | | | | | |
| 3 | | 10 | 69101 | | | | | | | | | |

**TRANSFER TO:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | 80 | 49001 | | | | | | | | | |
| 2 | | 80 | 49001 | | | | | | | | | |
| 3 | | 80 | 49001 | | | | | | | | | |

**ORDINANCE ATTACHMENT**

**Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

| Ord Number |
|---|
| |

**Transfer From:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

**Transfer To:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |